

TOWN OF GENEVA  
MONTHLY BOARD MEETING  
MARCH 13, 2017

Chairman Kopecky called the duly posted and noticed meeting to order at 7:00 p.m. Pledge of Allegiance. In attendance were Kopecky, Supervisors Monroe, Walton, Decker, and Millard. Attorney Torhorst was excused. Clerk/Treasurer Kirch took the minutes of the meeting. Complaint given to Board members by Mr. Piraro. Motion (Walton/Decker) to approve the agenda with changes of moving Item 7 to 3 and Item 15 to 4. Approved 5-0. Three new officers (David Baird, Ryan Smelker, Joseph Wisniewski) were sworn in. There is a coordinated effort between agencies within Walworth County to get all patrol officers through four hours of training on basic crowd control. Walworth County is trying to put together a multi-jurisdictional crowd control team. Surrounding counties already have this. Sixteen hours of training required annually. Uniform cost of \$400. Motion (Walton/Millard) to accept the Police Department report. Approved 5-0.

Public Comments –

- Scott Pohl, Mars Resort, presented a rebuttal to proposed noise ordinances that some Board members had received. Add to April agenda under Attorney's Report to hear testimony regarding revisions to our existing sound ordinance.
- Pat Scanlan, W4090 Lincoln Dr, wanted to know why he was charged for a drainage complaint during construction of his new home which turned out to be unfounded. He claims the cost recovery document that was signed only pertains to the original permit. He has requested a refund of the additional fee of \$276.54. Add to April agenda.

Motion (Decker/Millard) to approve the meeting minutes as revised from February 13, 20, and 24, 2017. Approved 5-0. Motion (Monroe/Decker) to approve the Monthly Treasurer's Report. Approved 5-0. Motion (Decker/Millard) to approve the prepaid bills from February 2017. Approved 5-0. Motion (Decker/Millard) to approve Resolution No. 245 to Amend the 2016 Budget. Approved 5-0. Special Event Permit for Halagera moved to April agenda for more information. Motion (Monroe/Walton) to approve the Clerk/Treasurer report. Approved 5-0. Motion (Walton/Millard) to table any action on Ordinance No. 58 as the Attorney is not here. Approved 5-0.

Plan Commission (Kopecky) – Jeffrey Klaisner Woods School N2575 Snake Road requested a Variance and a Conditional Use to renovate and add 19,200 square feet to the school. The Variance is needed for parking spaces, and the Conditional Use is needed for the building addition, parking lot, and stormwater pond. Scott Pohl W4098 South Shore Drive requested a Variance for the existing decks, and a bar with canopy located on the outside deck, and the wooden stairs which allow access to the commercial boat pier for Mars Resort. The bar with the canopy on the outside deck could have wheels installed to make it not a permanent structure.

- a) Thomas Potts requested a Variance to build a garage at W4128 Longfellow Drive. He needs an 18' setback instead of a 25' setback on the west side of his property, and a 5' setback instead of a 10' setback on the north side of this property which is zoned R-2. Included in his packet of information were three letters from neighbors that approve of his request to build a garage. Public hearing held at the Plan Commission meeting. He said he is trying to save the oak trees if possible. There were concerns of water drainage on Apricot Road to Longfellow Road because of no defined ditch on Apricot Road. Plan Commission recommended that the Town Board approve the Variance for an 18' setback on the west side of the property, and a 5' setback on the north side of the property for Thomas Potts W4128 Longfellow Drive to build a garage contingent on approval of Drainage Analysis by Baxter & Woodman, the Town Engineer. Motion passed 6-0-1 (Kopecky). Drainage Analysis reviewed. Additional information or possibly revised plans are needed regarding the culvert and drainage. Add to April agenda. Motion (Decker/Millard) to table to the April meeting the request by Thomas Potts for a Variance to build a garage. Approved 5-0.
- b) Arlene Buttke from Wisconsin Electric Power Company requested a Conditional Use for a staging area on Walworth County owned land located between W3983 and W3917 County Road NN next to Lakeland School. The staging area is needed for storing barrels, cones, welding equipment, and pipes for a gas main being installed in the Town of Geneva and into the Town of Lyons. The staging area would be located by the existing driveway west of Lakeland School. Buttke said she talked to the people at Lakeland School about the driveway. They don't feel it will tie up traffic even though all buses, parents, teachers use that driveway. Project will last six months. Plan Commission recommended approval of the Conditional Use for Wisconsin Electric Power Company for a staging area for supplies for a gas main being installed in the Town of Geneva and the Town of Lyons. Motion passed 6-1 (Anton) -1 (Kopecky). Motion (Monroe/Walton) to approve the Conditional Use for Wisconsin Electric Power Company for a staging area for supplies for a gas main being installed in the Town of Geneva and the Town of Lyons, between W3983 and W3917 County Road NN, Tax Key J G 400002. Approved 4-1 (Decker).

- c) Dave Hemmerich of Baxter & Woodman presented preliminary plans for the Lincoln Road Drainage project. Has not heard back from the utilities. Estimated cost is \$133,000. Can construct from current plans. Erosion control permit from Walworth County needed. Fee is \$215. Application signed. Decker to set meeting with the Scanlans regarding the work to be done near their corner. Bid docs can be done by Friday, and advertise next two weeks in paper. Will be advertised so that Town crews may be able to perform some of the work. Developer Agreements needed for recommended retention ponds. Add to April agenda. Motion (Walton/Decker) to execute the Construction Site Erosion Control Permit Application. Approved 5-0. Motion (Walton/Decker) to authorize Baxter & Woodman to send the project out to bid. Approved 5-0. Motion (Walton/Millard) to pay Baxter & Woodman \$11,706 as billed on January 21, 2017, for the work they've done on the Lincoln Drainage Project. Approved 5-0.
- d) Reviewed the Building Inspection report.  
Motion (Walton/Monroe) to approve the Plan Commission report. Approved 5-0.

Committee Reports –

- Highway Department (Walton) – Walton has requested more information from Randy Parker on his Department and what they're doing. Now reports what they've accomplished and what's to be done next month. Sludge box quote shows cost to replace with timber is \$3,500, steel \$5,500. Discussed using FunFest money in Nonlapsing accounts to cover the cost. Walton to check with Parker to see if support is needed at the joints for the steel plates. Complaint that the part-time highway workers didn't receive a 2% salary increase for 2017. Motion (Decker/Monroe) to extend the 2% increase across the board for all employees full and part-time. Motion passed 4-1 (Walton). Motion (Monroe/Millard) to accept the Highway Department report. Approved 5-0. Follow-up: Increase had already been given.
- Schools (Walton) – Nothing to report.
- Municipal Court (Decker) – Monthly totals: Collected-\$11,992.65; Town retains-\$8,255.03; Citations filed for March Initial Appearances -115. Motion (Walton/Monroe) to accept the Municipal Court report. Approved 5-0.
- Park Commission (Millard) – No Meeting.
- Lake Como Sanitary District (Decker) – Furnace replaced rather than repaired. Lift Station #3 at Woodland and Narcissus has an inoperable standby generator. Repairs approved not to exceed \$3,400. Sacrificial zincs in the water tower need to be replaced soon and lighting on the tower is defective possibly due to an electrical surge. Water losses were 1,404,000 gallons on 4,959,000 pumped with about 400,000 attributed to three fixed leaks. Premature to make decisions on the WalCoMet grease trap issue. Pump meters have been certified. Jim Mansky resigned effective March 1, 2017. Motion (Walton/Monroe) to accept the Lake Como Sanitary District report. Approved 5-0.
- Fire Departments (Monroe/Walton/Decker) –
  - 1) EAFFD report – No report.
  - 2) LGFD report – 4 Calls. New report layout. PFC is holding multi-jurisdictional dive/rescue training.
  - 3) Paratech – 7 Calls.  
Decker and Walton to attend the ICC Fire District meeting on March 23, 2017 at 2:00 p.m. Walton requesting names of fire study committee members.  
Motion (Monroe/Millard) to accept the Fire Departments and Paratech reports. Approved 5-0.
- Lake Committee (Millard) – No meeting.

Motion (Walton/Monroe) to approve the Original Operator's License for Shari Pierce. Approved 5-0.

Motion (Walton/Millard) to adjourn at 10:18 p.m. Approved 5-0.

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Chairman Kopecky

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Supervisor Monroe

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Supervisor Walton

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Supervisor Decker

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Supervisor Millard

Respectfully submitted,

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Debra L. Kirch, CMC/WCMC Clerk/Treasurer